

Georgia Dental Hygienists' Association

Board of Chairmen Members Nominations Agreement:

Upon submitting my name for candidacy, I understand and agree to commit to the following:

1. A one year term starting at the Annual Conference Sept. 2021 and ending at the Annual Conference Sept. 2022.

2. It is my legal fiduciary duty to participate, read all materials, come prepared and attend the GDHA Board of Chairmen meetings, conference calls, special sessions, any scheduled activity the Board requires and the GDHA Annual Conference.

Tentative Schedule:

Sat. Sept. 18 Post Board of Chairmen Meeting 4:30-6:30pm, Wyndham Atlanta Galleria Fri. Nov. 6 BOC Fall Meeting-GDHA Leader Development; Strategic Planning

Sat. Jan. 29 BOC Winter Meeting

Thurs. Feb. 10 BOC @Dental Hygienists' Appreciation Day at the GA Capitol

Thurs. -Sat. Mar. 17-29 GDHA@Hinman Dental Meeting-work booth and attend reception Sat. Mar. 19 GDHA Leadership @DDD Foundation 5K Fun Run

Sat. May 7 BOC Spring Meeting-budget

Sat. Aug. 20 BOC Pre-Annual Conference Meeting

Thurs.-Sat. Sept. 15-17 GDHA BOC at Annual Conference

3. I will answer all electronic correspondence within 72 hours.

4. I will notify the President when I am unable to fulfill my duty for any reason (out of the country, travelling or taking care of a family emergency).

5. It is my responsibility to file a report of activities for each Board of Chairmen meetings.

6. I understand I am a representative of the GDHA and will not use my position with GDHA for personal gain for myself, my business or the company I work for.

7. I understand that participation at all BOC meetings are required. If circumstances cause me to miss more than two meetings, this maybe interpreted as position abandonment and the board may take discretionary action.

I agree to commit myself to the above requirements.

Print Name: Signature:

Date:

*BOC Adopted 8.24.19 Updated 8.7.21*

**Georgia Dental Hygienists' Association ADHA Delegation Additional Agreement:**

In addition to the BOC Nominations Agreement duties, I will uphold my duties to the ADHA and GDHA as an official representative of each.

1. I will participate in all District IV communications and respond within 72 hours.

2. I will participate in all District IV webinars and District reference committee calls.

Sample of District IV Webinar schedule (District Trustee schedules meeting): District Webinar, (mid March) roles/duties of serving

District Webinar, (May) overview of business/background

District Reference Committee, (late May/early June) individual attends assigned meeting District Webinar (June) deliberations

3. I will read the ADHA Delegates Manual, the Annual Reports and all materials submitted under the ADHA House of Delegates Resources section prior to the District Reference Committee Call.

4. I will coordinate my schedule with the Delegation Chair and book my registration at first release of early bird discount (January 15).

5. I will coordinate with the Delegation Chair and schedule my airfare so I will be present for the all business meetings of the ADHA House of Delegates. Further, I will not book my airfare to return until the close of the Third House of Delegates. If I fail to do so, I agree to forfeit my right for reimbursement by GDHA.

Sample of ADHA Annual Conference schedule (ADHA set schedule): Delegate/Alternates attended:

Thurs, June Travel day; Welcome Reception;

Fri. June Opening Session; various classes; Networking in exhibit hall; Networking Reception;

Sat. June Crest Oral B Breakfast; Various classes, Networking in exhibit hall; President's Reception

*Required for entire Delegation-all should arrive on Saturday morning at the latest.*

Sun. June Advocacy Workshop; Brunch & Learn; Closing General Session; Mega Issues Forum; District Discussions

Mon. June First House of Delegates; House Reference Committee Hearings; Candidates Forum; Membership Leadership Session; District Dinner

Tues. June District Discussions; Balloting: Second House of Delegates; Third House of Delegates; Travel home.

6. While attending the ADHA Annual Conference, I understand I am funded and participating as a representative of GDHA. I will not represent or promote myself, my business or the company I work for during business meetings. If I do, I agree to forfeit my reimbursement from GDHA.

7. I understand that as an GDHA Delegate/Alternate Delegate to ADHA Annual Conference that participation at four (4) GDHA BOC meetings are required. If circumstances cause me to miss more than one meeting the board will take discretionary action. Extenuating circumstances will be discussed.

I agree to commit myself to the above additional requirements for Delegation members.

Print Name: Signature: Date: